

# Applause Limousine

P.O. Box 308 Allendale, MI 49401 ♦ P 616.895.9050 ♦ F 616.895.9051

**Client Information**

**Reservation #**

\_\_\_\_\_

name

\_\_\_\_\_

address

\_\_\_\_\_

city state zip

\_\_\_\_\_

hm phone

\_\_\_\_\_

business cell

\_\_\_\_\_

**Credit Card Information** type: Visa \_\_\_\_ MC \_\_\_\_ Disc \_\_\_\_ Other \_\_\_\_

\_\_\_\_\_

cardholder name

\_\_\_\_\_

credit card number exp date

**Reservation Information**

Date	Day
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Start Time	am/pm	P/U Location	Check if Multiple P/U
End Time	am/pm	D/O Location	Check if Multiple D/O

Hourly Rate	Vehicle Reserved	# _____ Passenger
Gratuity %	Total # of Passengers	Passengers Allowed
<b>Total Charge</b>	<b>Deposit</b>	<b>Balance Due</b>

**Terms and Conditions:**

1. A 50% Non-Refundable Deposit has been authorized to the above credit card to confirm your verbal agreement. This agreement must be signed by the above person and returned within 10 days of the date mailed or your reservation may be considered void. Cancellation or changes must be done in writing and received before the reservation date. In the event of a cancellation, the deposit and any other payments received will be forfeited. Additional time may be added, however, the original amount of time may not be reduced.
2. The balance is due two weeks prior to the reservation date. Any outstanding balances not received or authorized on the above credit card will be at the appropriate time, due as a cash payment only at the beginning pick-up time before the party will be allowed in the vehicle. (Prior approval only of this exception.)
3. The undersigned person accepts full responsibility for any damages to the vehicle and its components, caused by any member of the party using the vehicle. If the vehicle needs to be cleaned due to abnormal use, the undersigned authorizes that a \$200.00 minimum cleaning fee be charged to the above credit card. If the vehicle or its components are damaged or any property belonging to Applause Limousine, LLC is removed from the vehicle, fair restitution will be charged to the above credit card.
4. The vehicle is rented in hourly increments only. A fifteen (15) minute grace period will be allowed beyond the above end time, after which, the "Additional Hourly Rate" stated above is authorized by the undersigned to be charged to the above credit card or paid in cash.
6. The number of passengers stated above is the maximum number of persons that will be allowed in the vehicle. No exceptions will be made.
6. The vehicle is strictly NON-SMOKING! Smoking by any member of the party using the vehicle will incur a minimum \$200.00 fee charged to the above credit card authorized by the undersigned. The entire party may be discharged from the vehicle without any refund for unused time.
7. No food consumption or beverage coolers will be allowed in the vehicle. Inappropriate conduct because of the abuse of alcoholic beverages or anyone under the age of 21 consuming alcoholic beverages is prohibited. The use of illegal narcotics is also strictly prohibited. Any use of narcotics or abuse of alcoholic beverages may cause the entire party to be discharged from the vehicle without any refund for unused time.
8. Applause Limousine, LLC reserves the right to substitute a specifically reserved vehicle in the event of mechanical difficulties or unforeseen situations which may arise. In case of an unexpected breakdown, accident, severe weather or anything that may interfere with the rental period Applause Limousine, LLC is not liable.
9. Applause Limousine, LLC is not liable for any personal items lost, stolen or left behind in the vehicle by any member of the party using the vehicle.
10. There is \$ \$25.00 fee for all returned checks. The amount of the returned check and the returned check fee is authorized by the undersigned to be charged to the above credit card.
11. The undersigned must be at least 18 years of age to rent the vehicle and sign this agreement. A parent or legal guardian willing to take full responsibility for the conduct of the party using the vehicle may sign and rent the vehicle for those under the age of 18. A parent or legal guardian must chaperone a party where all the passengers are under the age of 16.

I acknowledge that I have read, understand, agree and take full responsibility to the terms and conditions stated above in this agreement.

Client Signature: \_\_\_\_\_ Date \_\_\_\_\_

Applause Limousine, LLC representative: \_\_\_\_\_ Date \_\_\_\_\_